

REQUEST FOR CONFIRMATION OF PRESENTATION OF OFFER/COUNTEROFFER



2022 Printing

This request is given on _____, 20____.

Broker, _____, requests confirmation of the presentation of the Offer in reference to a certain offer or counteroffer dated _____ between _____ ("Buyer") and _____ ("Seller"), for the Purchase and Sale of real property located at _____, Georgia _____. For all purposes in this request, the term "Broker" shall include Broker's affiliated licensees.

Whereas; Rule 520-1-.10-1 of the Georgia Real Estate Commission states: "A licensee shall promptly tender to any customer or client any signed offer to purchase, sell, lease, or exchange property made to such client or customer. In a transaction in which the offeror is not a client or customer of the licensee, the licensee receiving an offer must provide a copy of the offer to the licensee working with or representing the offeree."

Whereas; The National Association of REALTORS® Code of Ethics states in Article 1, Standard of Practice 1-7: "Upon the written request of a cooperating broker who submits an offer to the listing broker, the listing broker shall provide, as soon as practical, a written affirmation to the cooperating broker stating that the offer has been submitted to the seller/landlord, or a written notification that the seller/landlord has waived the obligation to have the offer presented."

Whereas; The National Association of REALTORS® Code of Ethics states in Article 1, Standard of Practice 1-8: "Upon the written request of the listing broker who submits a counter-offer to the buyer's/tenant's broker, the buyer's/tenant's broker shall provide, as soon as practical, a written affirmation to the listing broker stating that the counter-offer has been submitted to the buyers/tenants, or a written notification that the buyers/tenants have waived the obligation to have the counter-offer presented."

Signature of Requesting Broker/Broker's Affiliated Licensee

Date

Print or Type Name

Now, therefore, responding Broker does hereby affirm that the above-referenced offer or counteroffer was presented to their client or customer on _____, 20____ at _____ o'clock ____m.

Signature of Responding Broker/Broker's Affiliated Licensee

Date

Print or Type Name